

**THE 2017 REPORT OF EPISCOPAL CONGREGATIONS AND MISSIONS**

**ACCORDING TO CANONS I.6, I.7, AND I.17**

**(OTHERWISE KNOWN AS THE PAROCHIAL REPORT)**



Name of Congregation		Diocese	
Street Address 1		City	State
Street Address 2		Zip + 4	County
Mailing Address 1		Mailing City	State
Mailing Address 2		Zip + 4	Phone #
Federal Tax ID #	Email Address	Congregation's Web Address	

**Report Preparation**

Page 2. Prepared by:	Daytime Phone:	Email Address:
Page 3. Prepared by:	Daytime Phone:	Email Address:

**Certification by the Clerk of the Vestry**

Certified by (Print or type name)	
Signature	Date

**Certification by the Treasurer/Financial Vestry Officer**

Certified by (Print or type name)	
Signature	Date

**Certification by the Rector/Vicar/Priest-in-Charge**

Certified by (Print or type name)	Daytime phone
Signature	Date

**Vestry Approval**

Indicate the date that your 2017 Parochial Report was approved by the vestry or Bishop's Committee (Canon I.6.1)	Date
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Congregation

City

Diocese

**Membership, Attendance and Services of the Reporting Congregation**

**Using Last Year's Report:**

Active Baptized Members of the Reporting Congregation Reported Last Year

Using the 2016 Parochial report, record the **Number of Baptized Members Reported as of December 31, 2016.** (See your 2016 Parochial Report, Box M16)

Members Reported Last Year = M16

**Using the Register of Church Membership and Rites:**

During the Report Year  
Increases in Membership

**1. Increases during year:** All members added to the baptized members section of the congregation's Membership Register during 2017 by: baptism, confirmation/reception, or transfer; and those persons restored from inactive status, or not counted in last year's membership count.

Total Increases = 1.

Decreases in Membership

**2. Decreases during year:** All active baptized members lost by death, transferred to another congregation, removed to inactive status in the Register of Church Membership and Rites, removed for other reasons, or not removed from last year's membership count.

Total Decreases = 2.

Active Baptized Members of the Reporting Congregation at Year-End

**M17.** Add the increases entered in box 1 to **Box M16.** Then subtract the decreases entered in box 2 for the total active membership as of December 31, 2017

Total Active Baptized Members (end of report year) = M17

Communicants in Good Standing of the Reporting Congregation

**Communications in good standing:** Baptized members of the reporting congregation who "have received Holy Communion at least three times during the preceding year" and are faithful "in corporate worship, unless for good cause prevented," and "in working, praying, and giving for the spread of the Kingdom of God."

Youth Communicants In Good Standing

**3. Adult communicants in good standing (age 16 and over) =** 3.

**4. Youth communicants in good standing (under age 16) =** 4.

**5. Total communicants in good Standing (sum of 3 and 4) =** 5.

Others Active

**6. Others who are active who baptisms are not recorded in the Membership Register, or in another Episcopal congregation. Others =** 6.

**Using the Service Register:**

Average Sunday Attendance for 2017

**7. Sunday (& Saturday Evening) Attendance** Divide total attendance by the total number of Sundays when services were held.

Average Sunday Attendance= 7.

Weekday Attendance in Congregations without Sunday Attendance

**8. Average Principal Worship Service Attendance on a Weekday (for congregations without Sunday or Saturday evening services) =** 8.

Easter Attendance in 2017

**9. Easter Sunday Attendance** (9)

**Sacraments & Services:**

Number of Holy Eucharists Celebrated During 2017

**10. Total Sunday & Saturday Evening Eucharists** (10)

**11. Total Weekday Eucharists** (11)

**12. Total Private Eucharists** (12)

Daily Offices and Other Services Held During 2017

**13. Daily Offices on Sunday or Saturday Evening** (13)

**14. Daily Offices Held on Weekdays** (14)

**15. Marriages Conducted in 2017** (15)

**16. Burials Conducted in 2017** (16)

**Using the Register of Church Membership and Rites:**

Baptisms in 2017

**17. Baptisms 16 years and older** (17)

**18. Baptisms under 16 years of age** (18)

Confirmation in 2017

**19. Confirmations 16 years and older** (19)

**20. Confirmations under 16 years of age** (20)

Received in 2017

**21. Received by a Bishop** (21)

**Education**

Children and Youth

**22. Total Church School enrolled in 2017** (22)

Adult Education in 2017

**23. Regular Sunday or weekday adult education programs held?** Yes  NO

**24. Number of adults engaged in religious education or spiritual formation**

**Languages in which Worship is conducted:**

**25. English**  Spanish  French  Other

**26. Other (please list)**

**Stewardship and Financial Information of the Reporting Congregation**

**Giving Information for 2017:**

<b>Number of Pledges</b>	1.	Number of confirmed pledges for 2017 report year	(1)	_____
<b>Total \$ Pledged</b>	2.	Total dollar amount pledged for 2017 report year	(2)	\$ _____

**Report of Revenues and Expenses for 2017:**

<b>Operating Revenues</b>	3.	Plate offerings, pledge payments & regular support	(3)	_____
	4.	Money from investments used for operations in 2017	(4)	_____
	5.	Other operating income, including unrestricted gifts & restricted gifts used for operations & contributions from congregation's organizations	(5)	_____
	6.	Unrestricted bequests used for operations	(6)	_____

**Subtotal Normal Operating Income (3+4+5+6) = A**

	7.	Assistance from diocese for operating budget	(7)	_____
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**Total Operating Revenues (A + 7) = B**

<b>Non-Operating Revenues</b>	8.	Capital funds, gifts & additions	(8)	_____
	9.	Additions to endowment & other investment funds	(9)	_____
	10.	Contributions & grants for congregation-based outreach & mission programs	(10)	_____
	11.	Funds for transmittal to other organizations	(11)	_____

**Subtotal Non-Operating Revenues (8+9+10+11) = C**

**Total All Revenues (B+C) = D**

<b>Operating Expenses</b>	12.	To diocese for assessment, appointment, or fair share	(12)	_____
	13.	Outreach from operating budget	(13)	_____
	14.	All other operating expenses	(14)	_____

**Subtotal Operating Expenses (12+13+14) = E**

<b>Non-Operating Expenses</b>	15.	Major improvements & capital expenditures	(15)	_____
	16.	Expenses for congregation's outreach & mission	(16)	_____
	17.	Funds contributed to Episcopal seminaries	(17)	_____
	18.	Funds sent to other organizations	(18)	_____

**Subtotal Non-Operating Expenses (15+16+17+18) = F**

**Total All Expenses (E+F) = G**

**At Year-End:**

<b>As of December 31, 2017</b>	19.	Total cash in all checking & savings accounts	(19)	_____
	20.	Total investments at market value (not including cash reported in line 19)	(20)	_____

Congregation

City

Diocese

**Priest(s) Serving this Congregation**

Last name of Rector, Vicar, Dean, Priest-in-charge or interim		First Name	Middle Name
Title of position	Year ordained (priest)	Diocese of canonical residence	
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation:	Church pension status: <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active	
Name of other congregation(s) currently served by this priest			

Last name of associate priest, assistant priest or curate		First Name	Middle Name
Title of position	Year ordained (priest)	Diocese of canonical residence	
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation:	Church pension status: <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active	

Last name of associate priest, assistant priest or curate		First Name	Middle Name
Title of position	Year ordained (priest)	Diocese of canonical residence	
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation:	Church pension status: <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active	

Last name of associate priest, assistant priest or curate		First Name	Middle Name
Title of position	Year ordained (priest)	Diocese of canonical residence	
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation:	Church pension status: <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active	

If you have more than 4 priests who serve this congregation on a regular basis, complete this form online (where additional blanks will be generated) or attach a page to this paper form.

If you have no resident priest at present, who leads Sunday worship services? (Check all that apply)

- Supply  Priest(s)  Deacon  Lay worship leader  Other: \_\_\_\_\_ (e.g. lay vicar)  
 A long-term supply priest \_\_\_\_\_ (Give full name of long-term supply)

**Deacon(s) Serving this Congregation**

Last name of Deacon #1		First Name	Middle Name
<input type="checkbox"/> Deacon (vocational) <input type="checkbox"/> Transitional Deacon		Year ordained (priest)	

Last name of Deacon #1		First Name	Middle Name
<input type="checkbox"/> Deacon (vocational) <input type="checkbox"/> Transitional Deacon		Year ordained (priest)	

Name(s) of other congregation(s) currently served by these priests (if any)

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Explanation of Unique or Unusual Clergy Situation

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**Outreach Ministries and Volunteer Activity of this Congregation**

Using the check boxes below, did your congregation provide any of the following community service or outreach ministries during **2017**?

If **yes**, were few volunteers involved in the ministry, or were a larger number of your members involved?

Please also estimate in the space provided approximately how many people were helped or served **each month** by ministry:

	No	Yes		
		Few volunteers involved	Many volunteers involved	Estimated number of people served
1. Food pantry, soup kitchen or meal projects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. Sustainable food garden/cooperative (such as "Farm to Tray")	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. Cash, vouchers or help with rent/utilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4. Day care, pre-school, before or after-school programs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5. Tutoring or literacy programs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. Health programs (parish nurse, clinics, health education, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7. Community organizing, organized social issue advocacy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8. Job placement, job training, employment counseling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9. Building projects (such as Habitat for Humanity)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10. Support groups (bereavement, divorce, job loss, 12-step, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11. Programs for the elderly and homebound persons	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12. Clothes closet, thrift store	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13. Homeless or no-freeze shelter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14. Overseas sponsorships, microloans, Heifer Project, Haiti relief	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15. Other, not listed:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	